



Coach Administrator – Fillmore Girls Fastpitch

The Coach Administrator supports team operations and ensures smooth coordination between managers, players, and the League. This role is essential in maintaining accurate records, organizing registration, and overseeing team-related logistics.

Key Responsibilities:

- Issue official team rosters and provide updates on player changes to managers.
- Manage all aspects of the League's player registration process.
- Maintain a running history of Player Agent activities for the League.
- Create and manage a budget for Coach Administrator–related expenses.
- Track and report league standings for all divisions.
- Secure bids for team uniforms and ensure timely ordering.
- Solicit All-Star nominations from all managers across every division.

The Coach Administrator plays a vital role in keeping the League organized, ensuring fair play, and supporting both coaches and players throughout the season.